



2022 Farmers' Market
Daily Space Reservation Form

For office use only
Fees:
Invoice #

Vendor Information

Vendor Name
Contact Person

Business Name (if different from Vendor Name)

Address City/Zip

Phone Email

Website or Facebook:

Stall Rental / Fees

Daily Stall Rental Fee is \$40.00 per day

For weekly Daily stalls please check up to 12 dates you are interested in, for flexibility of scheduling purposes. Number of dates will depend on number of Daily stalls requesting space. Use a "1" to indicate your first choice, a "2" to indicate second, etc.

Products for sale: The products I will offer for sale will be locally grown at my farm/property/rented land here in Wisconsin and only at the following location/s (include city, state and zip)

Farmer's market Community Stall Dates requested:

Table with 6 columns: May, June, July, Aug, Sept, Oct. Each column lists dates from 1 to 31 with blank lines for selection.

Number of dates we are requesting (up to 6) (\$40 per date up to \$240.00)
Please make checks payable to DWBA.

I am interested in attending other dates if they become available. YES NO

(We will contact you by Wednesday before the market on Saturday if a stall becomes available.)

You will be notified of date(s) and location placement in your confirmation letter by the end of April.

Items I plan to grow/produce and would like to sell this year will include the following: (please print- be specific about all products and if you need more space, please use back of paper)

Please provide a copy of the required licenses as listed below. The license must be current for the 2022 season. *** If a copy of your state permit or license is not on file in our office, you will not be allowed to sell at the market.**

1. **Copy of State of Wisconsin Food Processing License if selling baked, canned goods, etc.**
 - **NOTE: if you are processing any acidic foods, such as tomatoes, you must also have taken the acidic food processing class)**
 - **We will not be accepting pickle bill processing at the Downtown West Bend Farmers Market. If you process canned goods of any sort, you MUST have a Processing License.**
2. **Copy of State of Wisconsin Department of Agriculture Retail License if selling eggs (Shell Egg Endorsement)**
3. **Copy of State of Wisconsin Department of Agriculture Official Meat Establishment License if selling meats**
4. **Copy of State of Wisconsin Department of Agriculture Dairy License if selling Dairy**
5. **Copy of your local state on site food processing mobile restaurant license if you are processing any foods on site. Such as egg rolls, popcorn, cutting food samples, etc.**
6. **Copy of State of Wisconsin Pet Food/ Treat License.**

By filling out this form and returning it, you agree to abide by the non-confrontational market policy.

Please sign and return

Thank you and please return this form by March 30th, 2022

Wendy Schneider – Events Coordinator – Market Manager
Downtown West Bend Association
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West Bend, WI 53095

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