

**Downtown West Bend Farmers'
Market 2022 Contract Agreement**
(Please print clearly - Fill in all spaces)

For office use: Stall(s) #: _____ Fees: _____

Vendor Information

Vendor Name _____ Contact Person _____

Business Name (if different than vendor name) _____

Address _____ City _____ Zip Code _____

Business Phone _____ Cell Phone _____

Email _____

Website _____ Facebook ___ Yes ___ No

Vehicle type: _____ Vehicle license plate number: _____

Stall Rentals/Fees

_____ Stalls Requested (not to exceed 3 stalls, unless approved first) (\$300.00 per stall)

_____ Yes, I would like to attend the early Market session (May 21st and 28th) (\$25.00)

\$_____ Total Due

Deposit of 50% per stall due by March 1, 2022. Balance due by April 1, 2022.

*Remember vehicles must either fit in your rented stall along with your items OR you must park it outside of the market area. Vehicle & products may not exceed the space you rented. Additional spaces may not be rented just for vehicle parking. Violators may be removed from market at the discretion of the DWBA.

Pre-Planned Absences

Please check the dates you will be absent from the regular market in the 2022 season:

___ 6/4 ___ 6/11 ___ 6/18 ___ 6/25 ___ 7/2 ___ 7/9 ___ 7/16 ___ 7/23 ___ 7/30 ___ 8/6

___ 8/13 ___ 8/20 ___ 8/27 ___ 9/3 ___ 9/10 ___ 9/17 ___ 9/24 ___ 10/1 ___ 10/8 ___ 10/15 ___ 10/22 ___ 10/29

Products for Sale

The products I will offer for sale *will be locally grown* at my farm/property/rented land here in Wisconsin and only at the following location/s (include city, state, and zip):

(Any exceptions require prior written permission from the DWBA.)

Items I plan to grow/produce and would like to sell this year will include the following: (please print- be specific, include all products and if you need more room for listing products please use back of sheet.)

1. _____ 2. _____ 3. _____ 4. _____

5. _____ 6. _____ 7. _____ 8. _____

9. _____ 10. _____ 11. _____ 12. _____

13. _____ 14. _____ 15. _____ 16. _____

17. _____ 18. _____ 19. _____ 20. _____

21. _____ 22. _____ 23. _____ 24. _____

Please provide a copy of the required licenses as listed below. The license must be current for the 2022 season.

***If a copy of your state permit or license is not on file in our office, you will not be allowed to sell at the market.**

1. Copy of State of Wisconsin Food Processing License if selling baked, canned goods, etc.
 - Note: If you are processing any acidic foods such as tomatoes, you must also have taken the acidic food processing class
 - We will NOT be accepting pickle bill processing at the Downtown West Bend Farmers Market. If you process canned goods of any sort, you must have a processing license.
2. Copy of State of Wisconsin Department of Agriculture Retail License if selling eggs (shell egg endorsement)
3. Copy of State of Wisconsin Department of Agriculture Official Meat Establishment License if selling meats
4. Copy of State of Wisconsin Department of Agriculture Dairy License if selling dairy
5. Copy of your local state on site food processing mobile restaurant license if you are processing any foods on sight such as egg rolls, popcorn, cutting food samples etc.
6. Copy of State of Wisconsin Pet Food/treat license

I have read and agree to the terms of the enclosed Downtown West Bend Association 2022 Farmers' Market Rules and Regulations.

Signature of Vendor

Date

Return this signed agreement with a copy of licenses (as required) and a check payable to:

Downtown West Bend Association
120 N. Main St. Suite, 170
West Bend, WI 53095

Dates to Remember:

50% Stall Deposit due March 1, 2022

Deposits are non-refundable.

Remaining Balance due April 1, 2022

Stalls with unpaid balances may be assigned to another vendor.